

**U.S. DEPARTMENT OF ENERGY**  
**Facilities Information Management System (FIMS)**  
**REQUEST FOR CHANGE\***  
**Chg. Req. #06-20**

**REQUESTER NAME:** PHIL DALBY

**DATE:** 08/03/2006

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**AFFILIATION (CK ONE):**

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DOE

☐

OTHER  
FED

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CONTRACTOR NAME:

**PROPOSED CHANGE:**

ADD A NEW FIELD CALLED ESTIMATED DISPOSITION YEAR. THIS NEW FIELD SHOULD BE PLACED ON THE PROPERTY INFO WINDOW FOR ALL DOE OWNED ASSETS. THE FIELD WILL ONLY BE AVAILABLE FOR ENTRY WHEN THE EXCESS INDICATOR (AS MODIFIED BY RFC 04-05) FOR A PARTICULAR DOE OWNED ASSET IS CHANGED TO 'YES'. OTHERWISE, THE FIELD WILL BE DISABLED AND ENTRY WILL BE PROHIBITED. ONCE THE EXCESS INDICATOR HAS BEEN CHANGED TO "YES" IT WILL BE MANDATORY THAT THIS FIELD BE POPULATED, WITH THE ESTIMATED FISCAL YEAR THAT DISPOSITION WILL BE COMPLETE, E.G. FOR DEMOLITION IT WOULD BE THE ESTIMATED CONTRACT COMPLETION. FOR TRANSFERS, THE ESTIMATED DATE THE PROPERTY TRANSFER WILL BE COMPLETED. STATED ANOTHER WAY, IT IS THE ESTIMATED DATE THE RECORD WILL BE ARCHIVED.

**JUSTIFICATION:**

THIS FIELD IS REQUIRED TO UPDATE THE THREE YEAR ROLLING TIMELINE WHICH PROVIDES PLANNED DISPOSITIONS FOR THE CURRENT YEAR PLUS THE NEXT TWO FISCAL YEARS. ADDING THIS FIELD IN FIMS WILL AVOID SEVERAL FIELD DATA CALLS EACH YEAR TO ANSWER QUESTIONS THAT ARE ASKED BY OMB.

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PLEASE DO NOT TYPE BELOW THIS LINE

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**REMARKS (REVIEWERS, PLEASE ADD YOUR SIGNATURE AND DATE):**

FAC APPROVED: 08/16/2006

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**\*USE THIS FORM TO REQUEST A CHANGE TO FIMS' DATA BASE PROGRAM, POLICY, PROCEDURE OR DOCUMENTATION.**

**MAIL COMPLETED FORM TO:** JOLIE MACIER  
FERMI NATIONAL ACCELERATOR LABORATORY  
KIRK ROAD AND PINE STREET  
BATAVIA, IL 60510-0500  
PHONE (630) 840-2353 FAX (630) 840-4980

**OR DOWNLOAD FORM FROM:** FIMS WEB PAGE: <http://fims.hr.doe.gov/downloads.htm>  
**COMPLETE FORM AND E-MAIL TO:** [jrmacier@fnal.gov](mailto:jrmacier@fnal.gov)